

Building Recycling Agreement

This Agreement is made between **(BUILDING NAME)** at **(BUILDING ADDRESS)** and **(YOUR NAME)**.

(YOUR NAME) will provide

- Ninety-five gallon containers with attached hinged covers and wheels for the collection of newspapers and phone books; mixed paper (junk mail, magazines and cereal type boxes); metal food and beverage cans; clear, green and brown glass
- Dumpsters to collect corrugated cardboard in certain circumstances
- Servicing of containers on a weekly or biweekly basis, as the volume generated warrants
- Cabled containers to discourage theft, loss or tipping, as appropriate
- Cleaning and sanitizing of containers on a regular basis
- Recycling flyers and signs for posting
- Regular reports about amount recycled

In exchange for receiving recycling services from **(YOUR NAME)**, **(BUILDING NAME)** agrees to

- If paying a fee for service is relevant put it here
- Designate a staff person to oversee the recycling program, insure that the recycling is sorted properly, insure recycling flyers are stocked and communicate with **(YOUR NAME)** about any needs of the recycling program
- Provide adequate space for the recycling containers that is convenient for the residents.
- Maintain adequate access to the recycling containers placed outside for pickup (containers must not be blocked by vehicles, snow or any other obstacles)
- Reimburse **(YOUR NAME)** for the cost in case of loss or damage to the recycling containers, locks or cables. Cost is currently \$XX.00 per 95-gallon container (less depreciation), \$XX.00 per lock and \$XX.00 per cable. Payment must be received within 30 days of payment notification.

Both parties agree that it is difficult to ensure that only appropriate materials are placed in the recycling containers; however, **(YOUR NAME)** expects the designated recycling representative to monitor the recycling containers regularly and work to achieve collections predominantly uncontaminated by non-recyclables.

The terms of the Agreement shall take effect upon the delivery of the recycling containers. All recycling containers remain the property of **(YOUR NAME / HAULER NAME)** and shall be returned to **(YOUR NAME / HAULER NAME)** in good condition if this Recycling Agreement is canceled. Either party can cancel this Agreement at any time for any reason by simply notifying the other party in writing.

(continued on other side)

